

MICHELE LAFORGE

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EDUCATION

Northwestern University, Evanston, IL

M.A. in Slavic Languages and Literatures (ABD)

Sept 1991 – June 1994

Thesis: "Blok and Pushkin: The Influence of Lyric"

University of New Hampshire, Durham, NH

B.A. Dual Degree in Russian and Mathematics

Sept 1987 – June 1991

Areas of Concentration: Statistics, Logic, and Philosophy

Phi Beta Kappa, Pi Mu Epsilon (Mathematics Honors Society), Dobro Slovo (Russian Honors Society)

MAINE DEPARTMENT OF EDUCATION CREDENTIALS

040 Professional Building Administrator certificate

expires 01/26/2023

300 Professional Teacher certificate, Mathematics, 7-12

expires 07/01/2021

CHRC approval

expires 07/01/2021

SCHOOL LEADERSHIP EXPERIENCE: BAXTER ACADEMY FOR TECHNOLOGY AND SCIENCE

Head of School

March 2013 – present

- Advocates, implements, and communicates the mission of the school;
- Monitors and addresses all matters of school climate and culture;
- Collaborates with teachers, administrators, and other school staff to solve problems creatively and flexibly;
- Supports a variety of teaching styles and methods, aligned with best practice for optimal, and individualized, student learning;
- Implements Kim Marshall model of teacher supervision and evaluation;
- Builds strong partnerships with parents and the community, through regular updates, community meetings, and a commitment to picking up the phone;
- Models fair and ethical meeting practices through norming, use of protocols, shared meeting notes, and transparency;
- Celebrates diversity and practices inclusion;
- Supervises all programs of the school (academic, extracurricular, cultural);
- Monitors curriculum, grading, testing, and reporting to parents;

- Prepares for periodic program evaluations;
- Submits reports to Maine DOE and other external agencies as required;
- Establishes and implements disciplinary policies and standards of conduct;
- With the executive director, prepares preliminary and final budget assumptions;
- Supervises the admissions program including marketing, outreach, and information dissemination;
- Represents the school to all of its constituents including neighborhood, parents, students, alumni, business community, faculty, and staff;
- With executive director, handles all matters regarding employment, retention, and dismissal of personnel; salaries and contracts; job assignments and performance evaluation; and orientation and training;
- Represents the school in its relations with state and federal agencies and with local, state, regional, and national educational organizations and accrediting agencies;
- Oversees, with the Curriculum Coordinator and Guidance department the school's program for college guidance and college admissions;
- Assists with all other aspects of the school's operation and academic program, including (but not limited to) facilities maintenance and operation, food service, transportation, summer programs, development and fund raising, and alumni affairs.
- Received Game-Changer Award 2015; one of ten "Game Changers" named Nationally in Education by Houghton Mifflin Harcourt

TEACHING EXPERIENCE: FREEPORT (RSU5) DISTRICT

SEPT 2007 – JUNE 2013

High School Mathematics Teacher**Sept 2003 – June 2013**

Designed and taught courses in Algebra, Geometry, Precalculus, Personal Finance, Geometry in the Real World, at all student skill and experience levels. Developed budget and course assignments; managed parent, student, and teacher expectations and aspirations; directed curriculum mapping and development through the Understanding by Design model, among others.

Middle School Mathematics Teacher**2011-12 and 2012-13****In addition to HS teaching**

At Freeport Middle School, planned and implemented all instruction and assessment for Honors Geometry curriculum I built for my courses at the high school, responsible for grading and parent communications as well as work with students. At Pownal Community School in the 2011-12 school year, planned and implemented all instruction and assessment aligned with Algebra 1 curricular goals for a class of 8th graders

Leadership Team and Teacher Leader Positions**Sept 2005 – June 2013**

Served on Leadership Team of Freeport High School, facilitating meetings of staff toward a shared vision and short and long term goals for school health and improvement, as well as taking the lead in integration of technology in the classroom and Understanding By Design implementation (both Train the Trainer and Teacher training), served as the high school teacher representative on the consolidation committee with the superintendent and others.

RELATED EXPERIENCE

Princeton University Press, Princeton, NJ

Assistant Director**1998 – 2003**

Responsible for all Sales and Publicity for Princeton University Press, a \$17-million academic, text, and trade book publisher. Managed a staff of thirteen full time Sales and Publicity staff; developed and maintained customer service function and standards; negotiated with major booksellers and wholesalers on orders, discounts, promotions, and returns policies; developed and achieved sales revenue and expense targets.

Princeton University Press

Strategic Planning Consultant**1996-2004**

Initiated and facilitated annual strategic planning; conducted preliminary interviews and outlined strategic issues; established discussion guidelines and goals; moderated, arbitrated, and participated in planning retreat; wrote final action and narrative strategic plans.

Oxford University Press, New York, NY

Acquisitions Editor, Physical Sciences**1997 – 1998**

Acquired manuscripts for worldwide publication in Physics and Chemistry for Academic, Trade, Text, and Reference book lines; built a publishing program that met rigorous academic standards and contributed to discourse; developed contacts with experts in relevant fields; promoted and advanced list through travel, correspondence, and website.

LANGUAGES

English – native language

Russian – speak, read, and write with basic competence

French/Latin – background knowledge

MEMBERSHIPS

MPA – Maine Principal's Association

NCTM – National Council of Teachers of Mathematics, since 2004

ATOMIM – Association of Teachers of Mathematics, since 2010