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**SUPERINTENDENT'S MEMO**

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**TO: PROFICIENCY BASED LEARNING COMMITTEE**

**FROM: SUZANNE GODIN**

**SUBJECT: MEETING AGENDA – 12.17.13**

**2:00 – 4:00 PM SOUTH PORTLAND HIGH SCHOOL LIBRARY**

**Purpose** - to broaden the K-12 plan and facilitate the implementation of the plan including Board and Community outreach. The members of that team will then be the liaisons back to their building teams.

**Membership:**

Suzanne Godin, Superintendent  
Becky Brown, Director of Curriculum, Instruction and Assessment  
Kim Bennett, SPHS Assistant Principal  
Sarah Gay, SPHS English Teacher  
Carrie Stilphen, Mahoney Principal  
Julie Lefebvre, Mahoney Grade 7 Teacher  
Megan Welter, Memorial Principal  
Nancy Sparacio, Memorial French/Spanish Teacher  
Lue Bagley, Skillin Elementary School Teacher  
Ryan Bissell, Elementary Teacher  
Mary House, Board of Education  
Mark Kostin, Great Schools Partnership  
Jon Ingram, Great Schools Partnership  
Heather Smith, Parent  
Heidi Watson, Parent

**Agenda:**

1. Welcome, Introductions and Approval of Minutes
  
2. How will we recognize exemplary accomplishments in the areas of learning (content areas and Habits of Work)?
  - Discussion: (75 minutes)
    - a. What is the purpose of recognition? (i.e. rationale, vision)
    - b. What do we want our recognition practices to accomplish?
    - c. How does our current system recognize student achievement?
    - d. How do other schools approach this in a proficiency-based system?
    - e. What preliminary ideas do we have?
    - f. What are our next steps?

To be addressed at subsequent meetings:

3. What changes to eligibility policies need to be made?  
How do we accurately and meaningfully report learning? What does our report card/transcript need to look like?

4. Next Meeting – Agenda, Date, Time and Location  
January 21, 2014  
2:00-4:00 pm  
Mahoney Middle School Library