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**SUPERINTENDENT'S MEMO**

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TO: **PROFICIENCY-BASED LEARNING COMMITTEE**

FROM: **SUZANNE GODIN**

SUBJECT: **MEETING AGENDA – 11.18.14**

**\*\*\* 2:00 – 4:00 PM SOUTH PORTLAND HIGH SCHOOL LEARNING COMMONS \*\*\***

**PLEASE NOTE LOCATION CHANGE**

**Purpose** - to broaden the K-12 plan and facilitate the implementation of the plan including Board and Community outreach. The members of that team will then be the liaisons back to their building teams.

**Membership:**

Suzanne Godin, Superintendent  
Becky Brown, Director of Curriculum, Instruction and Assessment  
Kim Bennett, SPHS Assistant Principal  
Sarah Gay, SPHS English Teacher  
Carrie Stilphen, Mahoney Principal  
Julie Lefebvre, Mahoney Grade 7 Teacher  
Megan Welter, Memorial Principal  
Nancy Sparacio, Memorial French/Spanish Teacher  
Lue Bagley, Skillin Elementary School Teacher  
Ryan Lessard, Elementary Teacher  
Mary House, Board of Education  
Jon Ingram, Great Schools Partnership  
Heidi Watson, Parent  
**Teri Wark, SPHS Guidance Director**  
**MaryJo Hanna, Parent**  
**Ryan Caron, SPHS Principal**  
**Kathy Germani, Asst. Superintendent**

**Agenda:**

1. **Welcome New Members and Guests - Agenda Review**  
The Farmington, CT Proficiency-based Steering Committee will be sitting in on our meeting Tuesday afternoon then spending time with staff on Wednesday morning.
2. **Forum Review**  
Questions the forum raised for me...  
Components the forum affirmed for me...
3. **Work Group Time** - \*Jon and Suzanne will float between both groups  
Policy Work Group (Graduation Policy and Grading Policy)  
Kathy G – facilitator  
Ryan C.  
Carrie S.  
Teri W.  
Lue B.  
Nancy S.

Messaging Work Group (Message Development and Plan Role Strategies)

Becky B. – facilitator	Kim B.
Megan W.	Julie L.
Sarah G.	Ryan L.
Heidi W.	Mary H.
Jo H.	

**4. Work Group Report Out**

**5. Next meeting Agenda Items**

**December 2, 2014 2:00-4:00 pm**