

**SOUTH PORTLAND SCHOOL DEPARTMENT  
MASTER BUILDING COMMITTEE**

October 19, 2004

**MEETING NOTES**

These notes were prepared by Polly Ward to the best of her understanding. If you find any inaccuracies, please contact the Superintendent of Schools Office at 871-0555 within one week after receiving the notes.

Present: Wendy Houlihan, Dave Brochu, Bob Howe, Brian O'Donnell, Carrie Hall-Indorf, Ralph Baxter, Sr., Angela Griffiths, Carol Ward, Gini Link, Pam Anderson, Colleen Fleming, Susan Hellier, Carl Cooke, Karen Callaghan, Laura Ellis, Polly Ward.

- 1 Approve minutes of 10/5/04 meeting
  - Approved
- 2 Dyer
  - Exterior colors and materials
    - Aluminum store front frames will be Bone White
    - Metal canopy will be White
  - Progress
    - Remedial work to replace and repair roof
      - Have proceeded relatively fast with the remediation of the roof joists
    - Water line- five proposals for getting water to the school weren't great
      - Have a new proposal for bringing line in from Alfred Street- waiting for the numbers from Ledgewood
    - Have not received a finalized progress schedule from the General Contractor
- 3 Brown
  - Punch list items
    - Was to have been finished 10/12/04 and is still not completed
    - Now scheduled to be done on 10/26/2004
    - Visited site 10/15/04 and not as far along as reported
- 4 Small and Kaler
  - Nothing to report
  - Issued a request for estimates on additional site work at Small
- 5 Other
  - Will the School Board want to have MBC make a recommendation on Marsh?
    - Board wants to wait until after the election and may wish to get input from the MBC

Next meeting will be November 2, 2004