

**SOUTH PORTLAND SCHOOL DEPARTMENT  
MASTER BUILDING COMMITTEE**

February 15, 2005

**MEETING NOTES**

These notes were prepared by Polly Ward to the best of her understanding. If you find any inaccuracies, please contact the Superintendent of Schools Office at 871-0555 within one week after receiving the notes.

Present: Ralph Baxter, Sr., Carrie Hall-Indorf, Carol Ward, Margaret Hawkins, Colleen Fleming, Wendy Houlihan, Dave Brochu, Bob Howe, Pam Anderson, Laura Ellis, Susan Hellier, Karen Callaghan, Ralph Baxter, Jr., Angela Griffiths, Gini Link, Polly Ward.

1. Minutes of 2/1/05 meeting

- Approved

2. Dyer

- Progress
  - Windows are being installed on east wing
  - Drywall is moving along
  - Evidence of moisture coming through the cement blocks
    - Will be necessary to test the block before they can apply paint or primer
    - Heating the building should draw the moisture out
      - Heat must be applied evenly throughout the building
  - Still about three weeks behind
  - Electrical work right on target
  - Mechanical work going well
  - Can we check if paint that has been specified is mold resistant and, if not, can we change to a mold resistant paint?
  - Dave will ask Mark Coleman to contact Bob about this
  - Asbestos abatement contractor did not follow DEP prescribed procedure as was specified
    - Instead of having an independent professional do the inspection, contractor had one of his own employees do the inspection
    - Will recommend that the contractor have an independent professional clear the building before we take occupancy
    - Dave and Bob will talk to Jim Hodsdon from Allied to determine the appropriate steps to follow at this time and before we take occupancy
- Dyer Stage Curtain
  - Current cyclorama can be used; however, it is probably too long and will need to be hemmed

- Dave and his staff will hang the curtain
- Furniture Committee
  - March 2- will have an inventory of all furniture that we have, and what is needed
- Color Committee
  - Classrooms
    - Pale maple case work
  - Flooring
    - There was a question about the green tile
      - Bright green or green that is in the same family as the other tile selections- the Committee voted-
      - Bright green- 11 to other green- 2
      - Other selections approved
      - Color selections have to be provided to the contractor within a month

### 3. Brown Punchlist

- Sidewalks
  - Around upper parking lot, the sidewalks have lifted
  - Appears that the frost has gotten under the sidewalks
  - Plan is to lift a couple of sidewalk panels in the spring and see where the water is coming from
  - Appears that the sidewalks weren't caulked
    - Were waiting for test results and when the concrete finally met the test, it was too cold to caulk
  - At top of stairs from lower parking lot, water is ponding and freezing, causing a potentially dangerous situation
    - Bob will ask Bob Metcalf to look at this problem
  - Bob has a proposal out to add a head to improve the lighting at the top of the stairs from the lower parking lot
- Other
  - The closet in administrative area needs a coat rod
  - Could there be more metal strips put in the hallways to hang student work?
    - Dave said that his staff will have to make additional cork strips
  - Several leaks in the roof
    - Industrial Roofing will be there tomorrow

### 4. Other

- Kaler Site Issues- Angela
  - Berms- back one between the playground and PPL fence
    - Vegetation hasn't grown on it
    - Kids hide behind it and slide on it in the winter
    - Can it be removed?

- Bob will check with Planning Dept and Bob Metcalf
- Dead plants were never replaced
  - Bob Metcalf and Carl Cooke have to go back and see what has been done
  - Grass is not yet established
    - Will talk about grass in April
- Kaler sidewalks have ponding water
  - Possibly a grade issue
  - Bob will ask Bob Metcalf to look at this

5. Next meeting will be March 1, 2005 at 7:00 PM in the SPHS Library